

P.O. Box 223 / 146 Howey Street Red Lake, ON P0V 2M0

[www.redlakejobs.ca](http://www.redlakejobs.ca) / [redlakejobs@shaw.ca](mailto:redlakejobs@shaw.ca)

Tel: (807) 727-2297 / Fax: (807) 727-1176

## **Job Postings - Red Lake/Ear Falls**

**April 24<sup>th</sup>, 2024**

### **SHARED SPIRITS**

**New\*\*\***

#### ➤ **Administrative Clerk Red Lake Office**

Assist in preparing meeting agendas, attending meetings and recording minutes. Assist with budget submissions, contracts administration and work schedule. Process mail, photocopying and filing and perform basic bookkeeping and accounting tasks. High school diploma or equivalent, 1-2 years experience working in administration. Experience with scheduling and calendar management, knowledge in payroll with a valid G license and willingness to travel preferred.

**To apply:** submit cover letter and resume to [generalmanager@sharedspirits.ca](mailto:generalmanager@sharedspirits.ca) referencing job: Administrative Clerk. Application deadline May 17 2024

### **PARAMED HOME HEALTHCARE**

**New\*\*\***

#### ➤ **Personal Support Worker**

Valid Personal Support Worker Certificate. Ability to demonstrate compassion and care when interacting with patients. Reliability and flexibility. Passion for making a difference in your community. Valid driver license and access to a vehicle to travel to and from patient's residences within a geographical area. Clear Vulnerable Sector Screen. 8 hour shift between 6AM-10PM.

**To apply:** email resume to [alyssa.keeler@paramed.com](mailto:alyssa.keeler@paramed.com)

### **MINISTRY OF NATURAL RESOURCES**

**New\*\*\***

#### ➤ **Business Coordinator**

Coordinate and provide high level business and operational planning and administration services for the District Manager and management team. Lead and manage the delivery of four major business functions and processes, including financial, infrastructure management, procurement and emergency management and safety. Serve as a technical resource and provide advice and direction on business processes, administrative policies, procedures and best practices. Facilitate information flow, issues management and the tracking/release of materials.

\$1,187.72 - \$1,458.36 Per Week\* plus isolation pay of \$8.63/week.

**To apply:** more information [Business Coordinator](#)

### **CAT ISLAND LODGE**

**New\*\*\***

#### ➤ **Tourism Administrative Assistance**

Part-time with potential for full-time. Some evenings and weekends required. Must have a valid drivers license.

**To apply:** and for more information email [info@exc-adventures.com](mailto:info@exc-adventures.com)

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## **NEW STARTS WOMENS SHELTER**

### ➤ **Casual Front Line Support Worker**

- \$24.21 starting hourly rate, increasing to \$24.75 after probation, additional increases based on hours worked.
- Must be able to provide support to others with empathy and free from personal judgements.
- Good communication skills, willingness to work flexible hours to cover day and night shifts.
- Must be able to pass vulnerable sector check and abide by our confidentiality policy.

**To apply:** Submit a cover letter expressing your interest with an updated resume to Jennifer Chamberlin  
[j.chamberlin@shaw.ca](mailto:j.chamberlin@shaw.ca)

## **TIMBERMART**

- **Customer Service Representative – Full-time**
- **Student positions-** Store Front and Backyard

**To apply:** Drop off resumes at 18 Young St. or email to [carmen.mcfatridge@timbermart.ca](mailto:carmen.mcfatridge@timbermart.ca)

## **CONFEDERATION COLLEGE**

- **Academic Services Assistant**

Wage Min \$23.11-\$28.88 Max. Reliable and flexible, ability to manage instant requests, software programming and scheduling, aware of college programs and courses. 2-year diploma or equivalent. Office or Business Admin.

**To apply:** [Apply Confederation College](#)

## **BALMERTOWN FOOD FAIR**

- **Cashier**

Days, evenings 2 weekends per month. Greet customers, scan and bag items, stock shelves and clean. 30-40 hours/week

**To apply:** email resume to [balmertownfoodfair@bell.net](mailto:balmertownfoodfair@bell.net)

## **TIM HORTONS**

- **Food Service Supervisor**
- **Front Counter Attendant**

**To apply:** Drop resume off at 5 Hughes Cres or email resume to [ronparks@knet.ca](mailto:ronparks@knet.ca)

## **MAJOR DRILLING**

- **Underground Drillers**
- **Driller Assistants**

**To apply:** Apply online Indeed [Apply on Indeed for Major Dilling](#)

## **FIRST MINING GOLD – SPRINGPOLE GOLD PROJECT SITE**

- **Camp Cook**

**To apply:** Submit resume to [shelly@firstmininggold.com](mailto:shelly@firstmininggold.com)

## **HARMONY CENTRE FOR COMMUNITY LIVING**

- **Support Staff-** Full-time

Full-time positions come with a great benefit package with competitive medical and dental components and employer/employee matched pension plan at 3% after three months. Salary range of \$23.35-\$24.61 per hour.

**To apply:** Harmony Centre for Community Living Hiring Committee Att: [Jennifer.parsons@harmonycentrecl.ca](mailto:Jennifer.parsons@harmonycentrecl.ca)

## HOME HARDWARE

- **Full-time Back Yard Attendant**
- **Full-time Summer Student**

**To apply:** email resume and references to [donna.thiessen@homehardware.ca](mailto:donna.thiessen@homehardware.ca)

## DNR

- **Delivery Driver**

Monday – Friday. Competitive Wages and benefits. Call or text 728-0181

## RED LAKE FAMILY HEALTH TEAM

- **Part-Time Registered Nurse/Registered Practical Nurse**

Looking for an adaptable individual to maintain CNO standards of practice and function within guidelines of clinical policy and procedure. Maintain accurate records and act as client advocate, cooperative in a team environment.

**To apply:** email resume and references to [gschuurman@redlakehospital.ca](mailto:gschuurman@redlakehospital.ca)

## FAST AIR JET CENTRE

- **Linecrew-Aircraft Refueller**

Full-Time and Part-time positions available

Fast Air provides the fuel for Red Lake Airport. Looking for individual to operate fuel truck, complete equipment checks, complete company records, take initiative, responsible with a valid driver license

**To apply:** email resume to [redlake@flyfastair.com](mailto:redlake@flyfastair.com) or call Site Manager Tanis at 1-807-662-7241

## RED LAKE OPP

- **Detachment Guard**

Irregular hours of work but available to work all shifts on an on-call basis without commitments to other employment.

**To apply:** email resume to [kelly.hall@opp.ca](mailto:kelly.hall@opp.ca)

## BYRNECUT CANADA LTD.

- **Heavy Duty Mechanic / Heavy Duty Mechanic Apprentice**

High School Graduates welcome to apply, also willing to accommodate mechanics with Truck and Coach or Automotive Red Seals.

- **Mining Engineer**

**To apply:** email [rob.sweetman@byrncut.com.au](mailto:rob.sweetman@byrncut.com.au)

## ROYAL CANADIAN LEGION BRANCH 102

- **Legion branch Steward-** Casual

Flexible hours. Currently holding or willing to attain Standard First Aid/CPR, Smart Serve and Safe Food Handling. On the job training provided

**To apply:** Call (807) 727-2163 or email [legion102@shaw.ca](mailto:legion102@shaw.ca)

## FOREST VIEW APARTMENTS & PINERIDGE TOWNHOUSES

- **Light Duty Cleaner-** Full-time permanent 30-40 hours

**To apply:** email Resume to [naturesinnjobs@gmail.com](mailto:naturesinnjobs@gmail.com)

## WASAYA AIRWAYS

- **Ramp Attendant**

**To apply:** email resume to [careers@wasaya.com](mailto:careers@wasaya.com)

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### **GUARDIAN PHARMACY**

- **Part-Time Student**

**To apply:** Email your resume to [yutzye@gmail.com](mailto:yutzye@gmail.com) or submit in person

### **RED LAKE MUNICIPALITY**

**Updated\*\*\***

- **Accounts Receivable Clerk**
- **Mechanic**
- **Equipment Operator 1**
- **Municipal Treasurer**

**To apply:** email [Careers@redlake.ca](mailto:Careers@redlake.ca)

### **ANDERSON ELECTRIC**

- **Electrician**
- **Underground Electrician**

**To apply:** Please submit cover letter, resume & 2 references to Casey Anderson at [kenandersonelectric@shaw.ca](mailto:kenandersonelectric@shaw.ca) or call 807-727-2850.

### **EXCELLENT AIR**

- **Admin & Dispatch Coordinator**
- **Ramp Attendant**

**To apply:** Call Tammy (807) 662-5513 or email resume to [info@excellentair.ca](mailto:info@excellentair.ca)

### **KOZAR ENGINEERING INC.**

- **Intermediate Electrical Engineer**
- **Electrical Engineer in Training**
- **Intermediate Designer**

**To apply:** [www.kozar.ca](http://www.kozar.ca)

### **ASHLEE'S KITCHEN**

- **High School Cafeteria Cook/ Food Prep**

- Schedule would be Tuesday to Friday 1030am-1pm starting in restaurant and transport meals to RLDHS.
- Must pass a criminal record check, access to a vehicle a must, Safe Food handling course an asset.

**To apply:** send resume to [ashleemclaughlin@msn.com](mailto:ashleemclaughlin@msn.com)

### **OCD JANITORIAL INC.**

- **Janitorial Cleaning**

**To apply:** text: (807) 727-0094 – State name when contacting

### **DYNO NOBEL**

- **Site Supervisor**
- **Delivery Driver**

**To apply:** [Search Openings \(taleo.net\)](http://Search Openings (taleo.net))

### **NORTHSTAR AIR**

**Updated\*\*\***

- **Ground Support**

Starting at \$25.67 and up

**To Apply:** Email: [employment@northstarair.ca](mailto:employment@northstarair.ca) **Subject:** Ground Support Red Lake

## **NORTHERN WATERWORKS INC.**

- **Administrative Assistant**
- **Water/Wastewater Operator**

**To apply:** Submit resume stating qualifications and work-related experience to [hr@nwi.ca](mailto:hr@nwi.ca) quoting the position

## **RED LAKE MARINE**

- **Marine Technician**
- **Licensed Automotive Mechanic**

**To apply:** call the shop and ask for Donny, JP, or Andrew. 1-807-727-2747

## **GOLD CANYON RESOURCES- SPRINGPOLE PROJECT**

- **Camp Maintenance Labourer**

**To apply:** email [Shelley@firstmininggold.com](mailto:Shelley@firstmininggold.com)

## **WEST RED LAKE GOLD MINES**

**New\*\*\***

**Environment and Community Super Indendent**  
**Safety and Training Coordinator**  
**Core Logging Geologist**  
**Mine Maintenance Planner**  
**Heavy Duty Mechanic**  
**Environmental Technician**

**General Opportunities**  
**IT Technician**  
**Site Administrator**  
**Hoist-Millwright**  
**Housekeeper**  
**Electrician**

**To apply:** Email resumes to [Thowie@puregoldmining.ca](mailto:Thowie@puregoldmining.ca). For full job description visit [www.westredlakegold.com](http://www.westredlakegold.com)

## **RED LAKE INDIAN FRIENDSHIP CENTRE**

**New\*\*\***

- **Indigenous Healthy Babies Healthy Children**

Full-time offers a range of culturally appropriate services to ensure families are healthy and thriving

- **Health Outreach Worker**

Full-time Health outreach workers combine traditional and mainstream programs and services to help improve Indigenous outcomes and reduce family violence in Indigenous families

- **Driver – Part-time**

- **Wasa-Nabin**

Full-time the Wasa-Nabin program is grounded in cultural traditions providing a sense of belonging for urban Indigenous children and youth ages 13-18

- **Apatisiwin Employment Counsellor**

Full-time Apatisiwin offers employment and training services and supports through funded and non-funded program interventions

**To apply:** Interested candidates should submit their resume & 3 references to Peter Campbell [director@rlifc.ca](mailto:director@rlifc.ca)

## **GARDEWINE NORTH**

- **AZ/DZ Driver** – Monday- Friday 6-330

Sign-on Bonus \$5,000 paid out as follows:

After 6 months- \$1000, After 12 months-\$1500, After 24 months- \$2500

**To apply:** [www.gardewine.com](http://www.gardewine.com) / Tel: (807) 727-2014 or apply on Indeed

## **KEEWATIN PATRICIA DISTRICT SCHOOL BOARD**

- **Mental Health and Addictions Nurse**
- **Lunch Hour Supervisor**

**To apply:** <http://www.kpsdb.on.ca/pages/view/employment-opportunities>

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## WAREHOUSE ONE

- **Clothing Sales Associate – Part-time**

To apply: visit <https://ca.indeed.com/cmp/Warehouse-One---the-Jean-Store-1/jobs/l-Red-Lake,-ON>

## KENORA RAINY RIVER DISTRICTS CHILD AND FAMILY SERVICES

- **Casual Support Worker- Part-time**
- For full job description visit Indeed.com or to apply email [hr@krrcfs.ca](mailto:hr@krrcfs.ca)

## GREEN ACRES CONTRACTING

**Updated\*\*\***

- **Truck and Coach Mechanic**
- **Heavy Duty Mechanic**
- **Shop Labourer**
- **Experienced Excavator Operator**

To apply: E-mail resume [greenacrescontracting@yahoo.ca](mailto:greenacrescontracting@yahoo.ca) / for more info call Kirk Tel: (807) 727-7592

## RED LAKE TAXI

- **Drivers-** % of daily fares; Thursday through Sunday; 5am-3pm / evening shift 3pm-3am; some on-call.

To apply: [redlaketaxi7272100@hotmail.com](mailto:redlaketaxi7272100@hotmail.com) / Tel: Mike 728-1311

## TIKINAGAN CHILD & FAMILY SERVICE

**Updated\*\*\***

**Casual Relief Worker (2)**  
**Case Aide (2)**

**Residential Placement Desk Worker**  
**Residential Counsellor**

To apply: Fax: (807) 737-4550 / E-mail: [HR@tikinagan.org](mailto:HR@tikinagan.org) Visit: [Career Opportunities](http://Career Opportunities)

## RED LAKE PLUMBING AND HEATING

- **General Labourer**

Full-time 40 hours/week. Assist with daily service calls, following instructions to perform manual labour tasks. Handle/transport materials and tools to job sites, assist with running sewer cleaning equipment and thawing equipment. Must have valid G license, meet physical demands of job, comfort working in all weather conditions, professional and positive attitude.

To apply: Send cover letter, resume and 2 references to: [margaret@rlph.ca](mailto:margaret@rlph.ca) /Tel: (807) 727-2008

## FAR NORTH CONTRACTING

- **Welder**
- **Heavy Equipment Operators**
- **AZ Truck Drivers**

To apply: please email resume to [farnorth@bellnet.ca](mailto:farnorth@bellnet.ca)

## NORTHERN GAS INSTALLERS

- **Gas Fitter G2**
- **Plumber / Plumber's Apprentice**
- **Propane Bulk Delivery Driver**
- **Labourer**
- **Propane Cylinder Driver** - Must have DZ licence

To apply: email [accounts@ngiredlake.com](mailto:accounts@ngiredlake.com) or drop in with your resume.

## LAFARGE CANADA INC.

- **Plant Operator** – Signing Bonus when hired
- **Batcher** – Signing Bonus when hired
- **Driver** – Full-time hourly rate

To apply: send resume to [scott.macumber@lafarge.com](mailto:scott.macumber@lafarge.com) / Job Listings at LafargeHolcim - HQ ([icims.com](http://icims.com))

## RED LAKE MEMORIAL HOSPITAL

Updated\*\*\*

- **Nurse Manager** Permanent, Full-time
- **Safe Beds Program Manager** Permanent, Full-time
- **Registered Nurse (3)** Permanent, Part-time
- **Registered Nurse** Temporary, Part-time
- **Registered Practical Nurse** Permanent, Part-time
- **Registered Practical Nurse** 12-18 months Temporary Full-time
- **Mobile Crisis Worker** After hours/Standby
- **Mental Health and Addictions Therapist** Permanent, Full-time
- **Chief Nursing Executive** Permanent, Full-time
- **Medical Laboratory Assistant** Temp Part-time
- **Cook II/Dietary Aide** Casual
- **Director/Corporate Services** Permanent, Full-time
- **Addictions Outreach Counsellor** Permanent, Full-time
- **Performance Improvement Lead** Permanent, Full-time
- **Summer Student Registration Clerk** Temporary, Full-time
- **X-Ray Tech** Temporary, Part-time

Visit the Hospital website for updated information: [Hospital Jobs](#)

## HOWEY BAY MOTEL

- **Kitchen Helper (Part-time/Full-time)**
- **Housekeeping (Part-time/ Laundry Worker / Lounge Cleaner)**
- **Dishwasher**
- **Line Cook/Side cook**
- **Food and Beverage Server**

To apply: drop of resume in person or email [info@thehowey.com](mailto:info@thehowey.com)

## BALMER HOTEL

- **Cook**
- **Hotel Cleaner**

To apply: E-mail resume to: [info@balmerhotel.com](mailto:info@balmerhotel.com)

## RESPITE SERVICES.COM

- **Direct Respite Providers**

For more information or to apply visit [www.respiteservices.com](http://www.respiteservices.com) for any issues email [sgreenough@wesway.com](mailto:sgreenough@wesway.com)

## MOFFATT SUPPLY

- **Warehouse Manager**
- **Warehouse Technician/ Delivery Driver**

Prefer resumes to be delivered in person unless applying from remote area email [dsutton@moffattsupply.com](mailto:dsutton@moffattsupply.com)

## **NORTHWOOD LODGE**

- **Recreation/ Therapy Aides**
- **RN**
- **RPN**
- **Dietary Aides-** Part-time and Casual
- **Personal Support Workers**

To apply: [Michelle.Spencer@kenoradistricthomes.ca](mailto:Michelle.Spencer@kenoradistricthomes.ca)

## **RED APPLE STORES**

- **Assistant Store Manager**
- **Associate Full-time/Part-time**

To apply: [hrdept@redapplestores.com](mailto:hrdept@redapplestores.com) / in person - Red Apple, 21 Highway 105

## **FIREFLY**

- **Positive Behaviour Interventionist**
- **Intake Worker**
- **Board Certified Behavioural Analyst**
- **Speech-Language Pathologist**
- **Occupational Therapist (Pediatric)**
- **Occupational Therapist** 12-18 months

To apply: visit <https://fireflynw.bamboohr.com/jobs/>

## **KENORA DISTRICT SERVICES BOARD Updated\*\*\***

- **(ADM 24-19) Regular Full-time Infrastructure and Integrated Social Services Administrative Assistant**
- **(EY 24-24) Un (1) éducateur de la petite enfance inscrit ou une éducatrice de la petite enfance inscrite responsable du programme**
- **(EY 24-12) Casual Registered Early Childhood Educators or Child Care Workers**
- **(EY-24-21) One (1) Permanent Full-time Resource Consultant**
- **(EY 23-51) Two (2) Temporary Part-Time Registered Early Childhood Educators or Child Care Workers (After-School Program) Balmertown**
- **(ISS 24-02) (2) Regular, Full-Time Shelter Attendants**

To apply: click the link or specific job post to see full job descriptions: <https://kdsb.on.ca/join-our-team/>

## **KENORA CATHOLIC DISTRICT SCHOOL BOARD**

- **Casual Staff**

To apply: Applications will only be received online at [hr@kcdsb.on.ca](mailto:hr@kcdsb.on.ca) or at: <http://kcdsb.simplification.com/>

To see all casual positions visit: [Job Details](#)

## **KEEWAYTINOOK OKIMAKANAK**

- **e-Health Administration Assistant**
- **NAN-Hope Crisis Response Navigator**
- **NAN-Hope Crisis Response Contractor**
- **Asst e-Health Director**
- **Tele-Ophthalmology Nurse**
- **Clinical Administrative Assistant**
- **Speech Language Pathologist**

To apply: <http://www.kochiefs.ca>



**EVOLUTION MINING**  
**Advisor – People and Culture**  
**Senior Advisor Training**  
**Principle Resource Geologist**  
**Geologist Mine**

**Updated\*\*\***

**Senior Mine Geologist**  
**Superintendent Environmental**

Descriptions: [Careers at Evolution Mining Limited](#)

## **EAR FALLS**

**KDSB**

**Updated\*\*\***

- **(EY 23-51) Two (2) Temporary Part-Time Registered Early Childhood Educators or Child Care Workers (After-School Program)**
- **(EY 24-25) One (1) Permanent Full-Time Registered Early Childhood Educator In Charge**
- **(EY 24-13) Registered Early Childhood Educators or Child Care Workers - Casual**

For full job description visit KDSB website. **To apply:** email [hr@kdsb.on.ca](mailto:hr@kdsb.on.ca)

**HLC TALENT MANAGEMENT (Recruiting for Interfor)**

- **Summer Student General Labourer**
- **Millwright**
- **Production Technician**

**To apply:** <https://interfor.com/careers/job-opportunities/>

**BAYSHORE HEALTHCARE**

- **RPN/LPN**

Provide quality care in home settings, currently registered. Valid driver's licence and reliable vehicle.

**To apply:** Job posting listed on Indeed. Direct link to apply:

[https://careers.bayshore.ca/jobdetails/bs\\_ex/24000907](https://careers.bayshore.ca/jobdetails/bs_ex/24000907)

**END**