

P.O. Box 223 / 146 Howey Street Red Lake, ON P0V 2M0

www.redlakejobs.ca / redlakejobs@shaw.ca

Tel: (807) 727-2297 / Fax: (807) 727-1176

Job Postings for the Red Lake/Ear Falls areas **August 5, 2020**

RED LAKE

STRATUS (WOC) INC.

➤ **Weather Observers**

- Stratus (WOC) Inc. is currently accepting resumes for Weather Observers at the Red Lake Airport.

-Requirements: Minimum grade 12, Own reliable vehicle, Basic computer skills, Proficient math skills

-Successful candidates will complete a 6-week NavCanada training course in Cornwall, Ontario. Training start date is September 17, 2020 (TBD). Transportation, accommodation and meals included. Upon successful completion of the course, wages begin.

- Preference will be given to already trained observers. Applicants taking the course will be requested to commit to a minimum of 1 full year past training end date.

-Deadline August 20, 2020.

Apply to: stratuswocinc@shaw.ca or Fax to: 780-414-1176

KENORA CATHOLIC SCHOOL BOARD

➤ **Educational Assistant – Casual**

➤ **Custodian – Casual**

➤ **Lunch Hour Monitor – Casual**

➤ **School Secretary – Casual**

➤ **Occasional Teachers** - Your complete application package must include all of the following: • Current Resume • Current Ontario College of Teachers Documentation (if qualified) • Three Current Professional References (including at least one reference from a Principal you have worked for during the past two years). Competition number 2020-53

Apply to: Interested candidates are invited to submit a cover letter and resume outlining qualifications and experience quoting competition number 2020-52 no later than August 17, 2020 at 4:00 pm to: Ms. Tina Sinclair Manager of Human Resource Services Kenora Catholic District School Board 1292 Heenan Place Kenora, Ontario P9N 2Y8 Phone: 807 468-9851 Fax: 807 468-8094 Email: hr@kcdsb.on.ca Please note that at this time applications will only be received online at [hr@kcdsb.on.ca](http://kcdsb.on.ca) or via Apply to Education at: <http://kcdsb.simplification.com/>

MULTICRETE SYSTEMS INC.

➤ **Plant Laborer/Forklift Operator**

- Full Time – 40 hours per week. Pay dependent on experience. Ideal start date: August 17, 2020.

To Apply/For more information: mgauthier@multicretesystems.com

THE MUNICIPALITY OF RED LAKE

- **Chief Building Officer** – Deadline: August 14, 2020
- **Front Desk Attendant** – Part Time Deadline: August 7, 2020
- **Labourer** – Deadline: August 14, 2020

Apply To: Attention Mark Vermette, Chief Administrative Officer, Municipality of Red Lake, PO BOX 1000, Balmertown, ON, P0V 1C0, Email: careers@redlake.ca See Full Job Description at www.redlake.ca

EVOLUTION MINING

- **Certified Electrician**
- **IT Support Analyst – 10-month contract**
- **Production Supervisor**

Apply: Visit website to see each job ad - <https://evolutionmining.com.au/careers-canada/>

NEW STARTS FOR WOMEN

- **Front Line Support Worker - Casual**
 - QUALIFICATIONS: 1. Mature, reliable individual with an understanding of issues relevant to women and children, 2. Good communication skills, 3. Willingness to work flexible hours, 4. Ability and willingness to contribute to a team environment, 5. The desire to help women and children live their life free of violence
 - EDUCATION: 1. High School diploma and/or special training in human services, social work background is an asset, 2. Equivalent life experiences/services, 3. Willingness to upgrade skills as needed to satisfy the job requirements
 - NEW STARTS FOR WOMEN PROVIDES: On the job training including comprehensive in-house training on violence against women issues, Opportunity to participate and help plan our awareness campaigns, Starting wage of \$20.00/hr, 4% vacation pay and holiday pay as required
 - Preference will be given to those who are available for shifts. Applicants must be able to pass a vulnerable sector check and abide by our confidentiality policy.

Apply to: Interested individuals are asked to submit their resume to the following: Jennifer Chamberlin - Executive Director, New Starts for Women Inc., P.O. Box 169 Red Lake, ON P0V 2M0/ Email: j.chamberlin@shaw.ca

DNR DELIVERY

- **Delivery Driver**
 - Seeking a reliable, energetic, independent person to join the team. Must have clean driver's abstract, G License, and Criminal Background Check. Vehicle will be provided. Lots of lifting involved, strong back needed.

Apply to: savannah.a.oconnor@gmail.com or call 807-728-0244 for more information.

COMMUNITY COUNSELLING & ADDICTION SERVICES

- **Addictions Outreach Counsellor**
- **Temporary, Part-Time Support Staff / Records, CCAS (Approx. 12 Month Contract)**

Apply to: jobs@redlakehospital.ca / full job descriptions: www.redlakehospital.ca click on "join our team".

PURE GOLD MINING

- **Mill Instrumentation Technician – August 14, 2020**

- **Millwright/Welder – August 14, 2020**
- **Mill Operations Lead Hand – August 14, 2020**
- **Mill Labourer – August 14, 2020**
- **Warehouse Technician – August 14, 2020**
- **Mill Operator – August 14, 2020**
- **Metallurgical Technician – August 14, 2020**
- **Control Room Operator – August 8, 2020**
- **Mill Maintenance Planner – August 7, 2020**
- **Systems Administrator – August 15, 2020**
- **Production Geologist – August 14, 2020**
- **Senior Accountant – August 6, 2020**
- **Purchasing Assistant – July 31, 2020**
- **Mine Rescue Coordinator – July 26, 2020**
- **Junior Metallurgist/Gold Room Operator – August 7, 2020**
- **Environment and Community Superintendent – July 20, 2020**
- **HR Superintendent – July 20, 2020**
- **Bazooka Driller – July 31, 2020**
- **Welder – July 31, 2020**
- **Blasters – July 31, 2020**
- **Construction Miner – August 22, 2020**
- **Heavy Duty Mechanic – July 31, 2020**
- **Jumbo Operator – August 22, 2020**
- **Accounts Payable Clerk – July 31, 2020**
- **Electrician – July 31, 2020**
- **Underground Truck Drivers- Miner 6 – July 31, 2020**
- **Underground Mine Mucker – Miner 5- July 31, 2020**
- **Conventional Bolter – Miner 3 – August 22, 2020**

Apply to/Full Job Descriptions: <http://puregoldmining.ca/contact-us/careers>

TIKINAGAN CHILD & FAMILY SERVICES

- **Child Care Worker (3)**
- **Casual Relief Worker – 2016-Casual-013**
- **Family Service Worker (2)**
- **Direct Services Supervisor**

Apply to: Send resume, cover letter and 3 references to one of the four methods:

Email application to HR@tikinagan.org; / Fax: (807) 737 – 4550 / website:

<http://careers.tikinagan.org/careers/Careers.aspx> / Drop off your application at any of our offices.

(ask receptionist to fax your application to HR)

OCD JANITORIAL

- **Cleaner**
 - Looking for full-time staff to start immediately. Job duties would be to clean regular commercial cleaning of offices and washrooms. Must have own reliable vehicle and must be able to work independently at all times. Starting wage is \$17 an hour. Job is in the red lake area. Hours to start are 12 PM till 8 PM Monday to Friday options to work the occasional weekends.

Apply to: please personal message me or contact me through text at 807-727-0094

QCL

- **Carpenters / Skilled Labourers** – Full time
 - Duties & Qualifications: We are looking for an experienced Carpenter/Skilled Labourer to oversee a wide range of projects from start to finish. Projects could range from various

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Government Institutions, including municipal Government, Military Facilities, Hospitals, Penitentiaries. Current project is expected to last approximately six months, but if willing to travel further employment is available.

Requirements: - Taking direction from Site Superintendent

- Completing tasks from foundation work to finish completion of building, including but not limited to: Footings, Gypsum Wall Board, Carpentry, Steel Stud Framing, Painting, Doors/Windows/Hardware, Miscellaneous Accessories, ACT, Some Exterior Civil Work

- Reliability & Punctuality a MUST

Wages: TBD

We thank all who apply, however only those selected for an interview will be contacted.

Apply to: Please send resume & cover letter to christy@quinan.ca for more information call 705-325-7704

NATURE'S INN

➤ **Master Handyman**

- Reporting to the general manager, our maintenance department is responsible for the coordination and execution of repairs and improvements necessary for the upkeep of our Inn, one bedroom apartments and 3 bedroom townhouse's buildings and property. A total of 128 units.

- Duties and Responsibilities: Repetitive tasks, Respond to, execute, and submit work orders in a timely manner to management. Move heavy furniture, equipment, and supplies (up to at least 50 lbs). Variety of repair work (minor electricity, plumbing, heating, cooling, ventilation, painting, drywalling, carpet and vinyl laying, doors, and locks etc). Maintenance and repair of appliances (refrigerators, stoves, washers, dryers). Cleaning, disinfecting and maintenance of all buildings and garage. Preventive maintenance work – daily, weekly, and monthly checks. Supervision of seasonal workers for various tasks. Assisting staff by delivering cleaning supplies and various materials. Delivery and handling of inventory orders. Clean snow and ice from walkways, stairs, and parking areas. Cut and trim grass on all properties. Help with the coordination of subcontractor work. On call for emergencies. All other tasks deemed necessary.

- Knowledge, Skills, and Abilities: Carpentry, plumbing and/or electrical trade certificate(s) or diploma(s), Or equivalent experience 5 years, Previous handyman experience, Experience with power tools, snowblowers, tractors, lawn mowers and trimmers, Physically demanding (bending, crouching, kneeling, lifting), Good customer service skills, Able to work independently, self-motivated, and adaptable. Ability to work as a team member with colleagues and management. Detail Oriented, Analytical & Self-sufficient. Strong Communication Skills, written and spoken. Responsible, reliable, and organized. Ability to trouble shoot problems effectively. Class G Driver's license (must).

Apply to: Please send cover letter and resume to thayward@naturesinn.ca. For more information please call 807-737-2636.

NORTHERN WATERWORKS

➤ **Purchasing Assistant (Full Time, Maternity Coverage)**

- The main responsibilities include conferring with vendors to obtain product or service information, generating purchase orders / quotes and invoices, discussing defective or unacceptable good and/or services, maintaining manual and/or computerized procurement records, maintaining records of business transactions and product inventories, assisting with computerized entries in Sage Accounting

-Skills: Excellent writing, editing and reporting skills, Ability to multi-task, Attention to detail, Precise recordkeeping skills, Capable of working in a fast pace work environment, Work independently and in a team setting, Ability to analyze data and communicate information in reports, Skilled in mathematical and accounting.

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- Experience and knowledge of the following would be an asset: Transportation of Dangerous Goods Act (TDG), Occupational Health and Safety Act, Sales and purchasing, Understanding of financial software

➤ **Sales & Purchasing Accounts Payable (Permanent, Part Time)**

- The position is a support role for the Sales and Purchasing team, including entering invoices in Sage Accounting, processing purchase orders and maintaining inventory levels in the warehouse. Other tasks would involve shipping and receiving and in town order pickup and drop offs as needed.

- Skills: Ability to multi-task, Attention to detail, Capable of working in a fast pace work, environment, Skilled in mathematical and accounting

- Experience and knowledge of the following would be an asset: Transportation of Dangerous Goods Act (TDG), Occupational Health and Safety Act, Sales and purchasing, Understanding of financial software.

Apply to: hr@nwi.ca

THE BALMER HOTEL

➤ **Front Desk – Part Time**

- Secondary (high) school graduation certificate; 3 years to less than 5 years

- Specific Skills: Train staff in preparation, cooking and handling of food; Supervise kitchen staff and helpers; Order supplies and equipment; Manage kitchen operations; Inspect kitchens and food service areas; Clean kitchen and work areas; Maintain inventory and records of food, supplies and equipment; Prepare and cook complete meals or individual dishes and foods; Plan menus, determine size of food portions, estimate food requirements and costs, and monitor and order supplies

- Qualifications, Work Conditions, Suitability:

Criminal record check; Fast-paced environment; Work under pressure; Repetitive tasks; Attention to detail; Standing for extended periods; Personal Suitability; Flexibility; Team player; Dependability; Reliability; Organized

Apply to: By email: balmerhotel@hotmail.com; By mail - 1 Fifth St., Balmertown, ON, P0V 1C0; In person at the Balmer Hotel between 9:00AM – 4:00 PM

THE HOWEY

➤ **Front Desk**

➤ **Housekeeper/Laundry**

Apply to: Tel: 807-727-7252 / Fax 807-727-3968 / Email info@thehowey.com / [Facebook Page](#)

LCBO

➤ **Seasonal Customer Service Representative – Part Time**

- For full job description and online application please follow link by clicking Job ID

- August 31, 2020 deadline

Apply To: Online at LCBO site using – Job ID [JR000000907](#)

CANADA POST

➤ **Post Master**

➤ **Post Office Assistant - Term**

Balmertown Location. Closing date August 21, 2020 – See full Job Description by clicking Job ID link

Apply To: Follow link for online application – [Job ID 21701](#)

TIM HORTONS

➤ **Counter Attendants**

➤ **Food Service Supervisor**

- \$14.60 / Hour, 6 Vacancies
- Permanent, Full time, Part-Time, Day, Evening, Night, Weekend, Shift, Morning,
- Medical, Dental, As soon as possible,
- Experience: 1 year to less than 2 years, Ability to Supervise: 5-10 people, Work Conditions and
- Physical Capabilities: Fast-paced environment; Work under pressure; Tight Deadlines; Combination of sitting, standing, walking; Standing for extended periods; Bending, crouching, kneeling; Walking; Physically Demanding
- Personal Suitability: Effective interpersonal skills; Team player; Excellent oral communication; Flexibility; Client focus
- Additional Skills: Establish methods to meet work schedules; Train staff in job duties, sanitation and safety procedures; Hire food service staff; Prepare budget and cost estimates; Address customers' complaints or concerns
- Specific Skills: Supervise and co-ordinate activities of staff who prepare and portion food; Estimate and order ingredients and supplies; Ensure food service and quality control; Maintain records of stock, repairs, sales and wastage; Prepare and submit reports; Supervise and check assembly of trays; Establish work schedules
- Work Setting: Food service establishment; Coffee shop; Fast food outlet or concession; Restaurant; Workers Supervised: Food service counter attendants and food preparers

Apply To: In Person: 5 Hughes Crescent, Red lake, ON P0V 2M0, By email: dwilliams@bellnet.ca,
By phone: 807-727-2400, By mail: 5 Hughes Crescent, Red lake, ON P0V 2M0

All interested applicants who can legally work in Canada are encouraged to apply. If you are not currently authorized to work in Canada, the employer will not consider your job application.

BATTLE NORTH GOLD

➤ **Exploration Geologist**

- Battle North Gold Corporation is an advanced exploration company that owns the Bateman Gold Project, located in the prolific Red Lake gold district in northwestern Ontario, Canada.
- Battle North Gold is currently seeking an Exploration Geologist at the Bateman Gold Project. The ideal candidate will live in the Red Lake, ON and possess the following:
- Academic Requirements and Experience: College or University Education in Geology/Earth Sciences required, PGO certification is preferred, Underground experience in narrow vein gold mining, Minimum three (3) years' experience
- Required Knowledge, Skills and Abilities: Adhere to Rubicon procedures and protocols including sample controls, logging procedures, QA/QC procedures, documentation, drill target proposals etc., Strong communication skills and ability to work in a team environment, Manage and interpret drill hole/geochemical data, Core logging, Maintain sample database, Collect and organize any QA/QC assay work, Compile all digital mapping

Apply To: Please submit your resume via email to eloney@battlenorthgold.com and reference 2020-EXG in the subject line. www.battlenorthgold.com

We gratefully acknowledge all applicants but only those selected for an interview will be contacted. Battle North Gold Corporation fosters a work environment in which all individuals are treated with respect and dignity. The Company does not discriminate on the basis of race, colour, religion, gender, national origin, age, sexual orientation or disability or any other category protected by Canadian federal or provincial laws and regulations.

BOART LONGYEAR

➤ **Underground Diamond Driller/Helper**

- Are you looking for a rewarding opportunity and a gratifying career? Boart Longyear is currently recruiting for drillers/driller's assistants to join our team. We realize drilling can be a tough and physically demanding position; however, we're looking for people that are willing to work hard and collect some great pay checks. In a global environment, Boart Longyear is the client's choice in the industries we serve, including minerals exploration, environment and infrastructure drilling.

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The teams that work in Drilling Services for Boart Longyear are the global industry leaders in the application of rotary, core, sonic and percussive drilling. Our global teams of drillers are skilled-experienced, knowledgeable, safety-focused and committed to our customers and our business.

- Job Responsibilities: The candidate will also be responsible for general condition and obtaining optimum life out of all site equipment and tools. Also, at times, you may be responsible for the training of new Driller Assistants in a safe environment.

- Additional responsibilities include the following: Be physically fit for work, Work under instructions of a driller/drilling field supervisor or division manager. Daily routine work is accomplished with more or less direction depending on the competency level. Work safely and follow EHS policies and procedures and conduct local risk control, Have the ability to apply first aid, Support the drilling operations: handle rods and drilling tools, collect and handle samples, mix drilling fluids, carry out basic maintenance of tools and equipment, housekeeping, supplies count, perform basic measurement and calculations, carry out basic operator maintenance, complete pre-start checks, refuel vehicles and plant. May be required to operate non-drilling equipment such as light or heavy vehicles, cranes, tele handlers, forklift, skidders, track-mounted utility vehicles, etc. Monitor a safe workplace, maintain workplace safety and apply risk management processes for elimination of work-related injuries, damage to equipment and incident-related lost time. Maintain accurate operating records, including daily drill reports and inventory logs. Contribute to and establish effective workplace relationships. Provide training through instruction and demonstration of work skills, coaching and mentoring to other field employees.

- High school diploma or equivalent. Valid First Aid Certificate. Sufficient language skills, literacy and numeracy skills to perform all job-related tasks. Labour background considered an asset. 2+ years of directly related experience. Exposure to different drilling environments and techniques is preferred. Common Core (Records need to be submitted). Fitness for Duty Program.

Apply To: Email - sarah.oliver@boartlongyear.com

RED LAKE MARGARET COCHENOUR MEMORIAL HOSPITAL

- **Registered Nurse, Temporary Part-Time with Opportunity to Transition to a Permanent Role**
- **Registered Practical Nurse – Casual**
- **Temporary, Part-Time Support Staff / Records, CCAS (Approx. 12 Month Contract)**

Apply to: jobs@redlakehospital.ca For full job descriptions: www.redlakehospital.ca click on "Join Us".

MONCRIEF CONSTRUCTION LIMITED

- **Heavy Equipment Operator**
 - Skills and Knowledge Required: Knowledge of and ability to operate a variety of pieces of heavy equipment in a safe manner, Knowledge of road construction and maintenance techniques, Ability to read and write to complete and maintain daily operating and safety records, Knowledge of safety rules, instructions and policies. Knowledge of workplace safety and safe lifting and handling procedures, Strong verbal and listening communication skills, Time management skills, Must demonstrate the following personal attributes: honest and trustworthy, respectful, flexible, and have sound work ethics.
 - Responsibilities and Duties: Operate heavy equipment in a safe and effective manner in order to minimize the risk of injury, property damage or loss of life. Perform daily safety and maintenance checks. Clean heavy equipment as scheduled and/or required. Ensure heavy equipment is safely and securely stored. Advise the Mechanics of any requirements for maintenance or repairs. Participate in routine maintenance. Perform general errands as assigned by the on-site Supervisor. Perform other related duties as assigned.
- **Skilled Labourer**

- Major Duties and Responsibilities: Maintain clean work environment, Move and organize materials on the work site, Perform general errands as assigned by the on-site Supervisor and/or Heavy Equipment Operator, Perform traffic control at the work site (flagging), Operate basic hand tools and power tools, Provide manual labour assistance on various tasks and assignments Perform other related duties as assigned.

- Skills and Knowledge Required:

Knowledge of and ability to operate basic hand and power tools in a safe and responsible manner

Knowledge of equipment cleaning standards and procedures

Knowledge of workplace safety and safe lifting and handling procedures

Effective verbal and listening communication skills

Concrete forming and finishing experience required.

➤ **A/Z /DZ Truck Driver**

- Applicants must have a valid class AZ and/or DZ licence, 5 years driving experience and a clean driving record. If you are able to maintain accurate driver logs, complete pre-trip inspections, perform tasks in a timely and courteous fashion while operating in a safe manner consistent with MCL requirements, please apply for our opportunity.

Apply to: Please send your resume to miranda@moncrief.ca and indicate which position you're applying for.

HARMONY CENTRE FOR COMMUNITY LIVING

If you are looking for a rewarding career opportunity, look at us: Harmony Centre for Community Living and the Red Lake and District Association for Community Living have been providing supports services to individuals living with developmental disabilities for over 50 years in the Red Lake District.

➤ **Full Time Support Staff**

➤ **Part Time Support Staff**

- As a part-time employee, you will provide opportunities for the person(s) supported to experience growth, quality of life, inclusion and equality within our community to their fullest potential, focusing on deepening his/her relationships, achieving a sense of health and well-being, providing opportunities to have fun in ordinary community places, helping to recognize their own personal power while learning valuable skills, and by identifying positive and socially acceptable methods to meeting a person's needs.

- Requirements:

Threshold Competencies (Flexibility, Self-Control, Service Orientation, Values and Ethics).

Excellent Communication Skills – both oral and written.

Competent Computer Skills and Internet Experience.

A valid Driver's License and the maintenance of an acceptable driving record.

Experience in a team environment is essential, but also the ability to work alone is also essential.

A secondary school diploma or equivalent.

A diploma in the field of Developmental or Social Services is preferred; however, we offer on-the-job training for those entering the field for the first time.

Applicants will be ready to work flexible hours, including days, evenings, nights, weekends and stats.

Applicants will be ready to work four days during the week which includes weekends.

- Wage Range: \$19.38 – \$21.56 (Dependent upon qualifications)

Apply to: Harmony Centre for Community Living Hiring Committee Email: hccl1@shawbiz.ca / fax: (807) 727-1102

NISHNAWBE ASK LEGAL SERVICES

➤ **Victim Witness Liaison Worker – 1 Red Lake Position**

- Nishnawbe-Aski Legal Services Corporation invites applications from all Nishnawbe Aski Nation (NAN) members, along with all other interested applicants for the full-time position of Victim Witness Liaison Worker in each of the following communities: Pikangikum, Red Lake, Kenora, Sioux Lookout and Kashechewan.

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- Overview of NALSC and the Victim Witness Program: The Victim Witness Liaison program is mandated to improve the quality of services to crime victims and witnesses of crime. NALSC is presently recruiting a full-time Victim Witness Liaison worker to provide these services to NAN First Nations.

- Victim Witness Liaison Working under the direction of the Victim Witness Liaison Manager, the Victim Witness worker assists victims and witnesses of all ages in dealing with consequences of victimization and helps them through the criminal justice process.

S/he acts as support, ensures immediate needs are addressed such as safety, referring to appropriate resources, assists victims and witnesses with the court process and/or to participate in a restorative justice process and liaises with appropriate agencies and service organizations.

- Qualifications: Post-secondary degree or diploma in social work, mental health, paralegal, or related field, Ability to counsel/relate to people with emotional situations, Experience with the Euro-Canadian legal system and knowledge of Aboriginal justice systems, Experience in program management and planning, Ability to work in a cross-cultural environment, Computer skills using MS Word, Good communication skills both oral and written, Must be willing and able to travel extensively, Valid driver's license with reliable vehicle

Ability to speak Cree, Oji-Cree, Cree or Ojibway an asset

Location: Pikagikum, Red Lake, Sioux Lookout, Kenora, and Kashechewan

Salary: To be determined based on education and experience

Apply To: Please send your cover letter, resume and three (3) references to:

Nishnawbe-Aski Legal Services Corporation ATTN: Human Resources 1805 Arthur Street East, Unit 100, Thunder Bay, Ontario P7E 2R6 Tel: 807-622-1413 Fax: 807-622-3024 Toll Free: 1-800-465-5581 Email: hr@nanlegal.on.ca For more information, please contact Human Resources at 1-807-633-8158

Please Note: Only candidates selected for an interview will be contacted.

NALSC welcomes and encourages applications from people with disabilities. Accommodations are available on request for candidates taking part in all aspects of the selection process.

RED LAKE INDIAN FRIENDSHIP CENTRE

➤ **Moozoons Child Care Centre – Full-time, Part-time, Casual Call-in, Contract Positions**

- All potential employees should possess the following qualifications: Knowledge of Indigenous culture and experience working with Indigenous persons; understanding of the northern cultural environment; knowledge of an Indigenous language(s) will be considered an asset; Current First Aid and infant/child CPR training; Ability to provide a criminal reference check and vulnerable sector check prior to employment. The RECE must ensure the safety of children in accordance with relevant federal, provincial, and internal Friendship Centre policies

- **Registered Early Childhood Educators:** Responsible for developing and implementing a Culturally appropriate, developmentally based, educational program to care for young children, between the ages of 0 and 12. The RECE will be respectful of children and parents, and develop opportunities that will support the emotional, physical, cognitive and social needs of children and their families.

- **Qualifications:**

Diploma in Early Childhood Education. Must be registered and a member in good standing with the College of Early Childhood Educators

Understanding and knowledge of the Childcare Early Years Act requirements

Knowledge of child development theories and practices, emerging trends in early childhood education, determinants of health, and supportive, preventative programming.

➤ **Supportive Housing Casual/On Call Support Staff (Shift Work)**

- Full Job Descriptions available at the Friendship Centre.

- Qualifications considered includes: knowledge of indigenous history, culture, and language is an asset, diploma in Early Childhood Education, Indigenous Studies, Social Work or Health related fields, knowledge and supporter of 2SLGBTQ+ issues, experience working in related field or similar agency is an asset, willing to participate in training, ability to work independently as well

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as in a team, Valid Class G Drivers License, Ability to maintain daily logs and data, submit written & statistical reports as required, excellent interpersonal and communication skills, ability to provide a clear vulnerable sector/police records check.

- Deadline: open until filled

Apply to: Please submit a cover letter, resume and 3 references to:

Attention: Executive Director, Red Lake Indian Friendship Centre, # 1 Legion Road, P.O. Box 244, Red Lake, ON P0V 2M0, director@rlifc.ca

NORSEMAN INN ANNEX

➤ **Cooks**

➤ **Housekeeping**

- Housecleaning, 40 hrs/wk, 18\$/hr, Good work ethic, Full-time

Apply to: Email – eileenshawchuk50@yahoo.ca

RED LAKE AREA EMERGENCY SHELTER

➤ **Client Services Worker (Outreach)**

- Full-time with some on-call required; \$20.00/hr, start date is as soon as possible

- Reporting to the Shelter Manager, the Client Services Worker is an outreach support worker, expected to provide services on the street, in the community, and at the shelter residence. This position provides day to day planning of in-house activities, support for the operations at RLAES, with a strong emphasis on outreach. The worker will also provide daily assistance and transportation services to guests of the shelter and housing clients while ensuring a safe supportive environment. You will be required to supervise/support clients, prepare some reports, and attend a few meetings. The Client Services Worker will provide crisis intervention and behavioral management for guests, reviewing client progress notes and ensuring referrals are completed.

- This position is also responsible for the daily scheduling of transportation and appointment support for guests of the RLAES and housing clients. The Client Services worker will collect donations from within the community. The worker will transport clients to employment opportunities with necessary equipment (ie. Lawnmower/shovels, etc.). The worker will perform wellness checks on clients at meeting spots and including transportation to their residences/providing water & food. The worker will also encourage and plan neighborhood checks for garbage and cleanup efforts to promote a safe and clean community. There may be other fill in duties to participate in as well as meal planning, inventory, and food management within the shelter.

- The ideal candidate for this position will be energetic, active, fast on their feet, independent, and engaging.

- Skills and Qualifications:

- Must be able to lift/carry/transport boxes of groceries and furniture/household items

- Ability to foster a safe, supportive environment for staff and clients

- Ability to implement and utilize limit setting techniques and appropriate boundaries

- Ability to be flexible, open, and responsive to crisis management and conflict resolution

- Strong communication, interpersonal, and leadership skills with the ability to work independently

- Familiarity and knowledge of available community resources

- Proficient computer skills and ability to use Microsoft Applications

- Prior experience working in the housing and homelessness field/addictions will be considered an asset

- Experience working with a diverse population, with sensitivity to differences in culture, religion, sexual orientation, race, age, physical and/or mental abilities

- Experience with individuals of a high-risk nature including those with addictions is an asset.

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- A satisfactory Police Vulnerable Sector Check, and must possess a valid Ontario Class G (or equivalent) driver's license.

➤ **Shelter Attendant – Full Time\Night Shift**

➤ **Shelter Attendant – Casual/Part Time**

- \$16.00-\$18.00/hour, start date is as soon as possible

- Reporting to the Shelter Manager the Casual Shelter Attendant is involved in the daily shelter operations, facilitation of daily programming with clients to support a safe and welcoming environment.

Duties/Responsibilities:

- This position is responsible for supervising shelter clients, preparing meals, and daily general cleaning of the shelter.

- Crisis intervention and behavioural management for guests, ensuring compliance with policies and procedures, and ensuring proper maintenance of the physical site.

Skills/Qualifications:

- Ability to foster a safe, supportive environment for clients
- Ability to implement programming and activities for clients
- Ability to be flexible, open and responsive to crisis management and conflict resolution
- Strong communication, interpersonal skills with the ability to work independently
- Familiarity and knowledge of available community resources
- Proficient computer skills and ability to use Microsoft Applications
- Ability to maintain inventory of pantry stock and plan monthly meal plans
- Prior experience working in the housing and homelessness field will be considered an asset
- Experience working with a diverse population, with sensitivity to differences in culture, religion, sexual orientation, race, age, physical, and/or mental abilities
- A satisfactory Police Vulnerable Sector Check

Apply to: Please email your cover letter and resume to: Hiring Committee, Red Lake Area Emergency Shelter, Email: raesboard@gmail.com

LTL GROUP

➤ **Equipment Operator/Labourer**

➤ **Truck Drivers/Rock**

➤ **Labourer's**

- Both positions require individual to work in remote camp.

Apply to: mikeh@ltlgroup.ca

BARRENS NORTHERN TRANSPORTATION

➤ **Heavy Equipment Operators**

- We are looking for skilled Heavy Equipment Operators to join our team! We are also willing to train the right candidate for the position. Dozers, excavators, rock trucks, loaders, compactors, etc.

- Requirements: Surface Common Core Training provided (considered an asset if candidate has already completed modules), Clean criminal record, Ability to problem solve and prioritize, A strong commitment to all health & safety guidelines

➤ **AZ/DZ Driver**

- We are looking for skilled Truck Drivers to join our team! Long & short hauls, bush roads, as well as winter roads.

- Requirements: Valid AZ driver's license, mandatory - WILLING TO TRAIN AND ASSIST IN OBTAINING DZ LICENSE, Clean driver's abstract, CVOR & criminal record, Must be able to perform pre & post trip safety checks, Knowledge of daily log/trip sheet completion and securing loads properly, A strong commitment to all health & safety guidelines, Professional communication skills, attention to detail & a team player, Ability to problem solve & prioritize High school diploma required

This Job List is provided as a free resource for employers and job seekers.

Red Lake Career & Employment Services cannot guarantee the accuracy and reliability of content.

This Employment Ontario service is funded in part by the Government of Canada and the Government of Ontario.

We are sponsored locally by Red Lake Margaret Cochenour Memorial Hospital.

➤ **Full-Time Heavy-Duty Mechanic / 310T Technician**

- Role: Responsible for the maintenance and repair of a fleet of trucks and heavy-duty equipment Inspect, diagnose, and repair heavy duty equipment and diesel-powered units, perform lubrication and regular maintenance on equipment, Safety conscious, quality oriented, and a team player, Strong attention to detail and ability to prioritize work effectively
- We offer: Competitive wages based on experience and a comprehensive benefits package + RSP, Accommodations provided, if needed
- Qualifications: Heavy Duty Equipment Technician Certificate preferred, or enrolled in 3rd year HD Mechanic Program, Valid driver's license with clean driving record
- We Offer: Competitive wage, based on experience, Comprehensive benefits package + RSP's Willing to relocate preferred

Apply to: barrens@bellnet.ca / Fax: (807) 727-3097 /In Person

THE JADE RESTAURANT

➤ **Cashier/Junior Line Prep Cook**

- Fast paced environment, fulfilling multi-variant role- from cleaning, dishwashing, prepping, and training that leads to cooking, this role also involves customer service interaction, learning to work the front till, complete orders over the phone, keeping all stations tidy and clean. This position begins as part time eventually leading to a 30-40 hours work week, individual must be hard working, able to complete tasks efficiently, very punctual and able to undertake multiple tasks and other duties as required.

Apply to: blcott@hotmail.com or in person.

NORTHERN GAS INSTALLERS

➤ **Propane Cylinder Delivery Driver**

- Valid G Class License, able to move propane cylinders (up to 100 lbs)

Apply to: frontdesk@ngiredlake.com Attn: Todd Gallagher or by mail: Box 1512 Red Lake, ON P0V2M0

WILDERNESS WOODBUTCHERS

➤ **Carpenter/Carpenter's Assistants/Laborers**

- Must have basic carpentry and small hand tool knowledge and experience
- Must be able to work locally and in remote locations
- Must have valid driver's license
- Wage to be discussed.

Apply to: wwijg@hotmail.com or call 727-2222 to schedule a meeting.

PARAMED HOME HEALTH CARE *Join us in Redefining Care!*

➤ **Personal/Home Support Worker**

Apply to: Follow link to apply - www.paramed.com

VITO TARANTINO LIMITED (VTL)

➤ **Welder- Permanent Full Time**

- Overtime may be required, must speak English; have Welder Trade Red Seal Certificate, Occupational Health and Safety Certificate, TSSA Certification; experience is an asset; must provide Criminal Record Check, Valid Driver's License; able to work in confined spaces, outdoors and in noisy, dusty settings. Must be able to meet physical demands of the position. Duties include reading and interpreting welding blueprints, drawings specifications, manuals and processes, welding experience in Gas tungsten arc welding (GTAW) (TIG, shielded metal arc welding (SMAW), Gas metal arc welding (GMAW). Must be eligible to work in Canada. Relocation costs will not be paid by the employer.

➤ **Automotive Service Technician**

- Permanent Full Time: Must speak English, Trade Certification required (Red Seal), criminal record check required, valid driver's license, must be able to meet physical demands of the position. Must be eligible to work in Canada. Relocation costs will not be paid by the employer.

Apply to: donna.vtl@shaw.ca

RED APPLE STORES

➤ **Part Time Cashier/Stockpersons**

- Must be over the age of 16. Must be able to work evenings and weekends.

Apply to: Please provide resume in person.

LAFARGE CANADA

➤ **Ready Mix Truck Driver (2)**

Apply on website: <https://cacareers-lafarge-na.icims.com/jobs/8222/ready-mix-driver---red-lake-ontario/job> Please send your resume to Darren Wright at: darren.wright@lafargeholcim.com

WASAYA

➤ **Pilots**

Apply to: careers@wasaya.com / For the complete job descriptions:

<https://www.wasaya.com/careers/current-opportunities/>

KENORA RAINY RIVER DISTRICTS CHILD & FAMILY SERVICES

➤ **Casual Support Workers**

- <https://www.krrcfs.ca/red-lake-casual-support-workers>

Apply To: Please submit resume with letter of application to hr@krrcfs.ca

Human Resources Department, Kenora-Rainy River Districts Child and Family Services
820 Lakeview Drive, Kenora, Ontario, P9N 3P7, Fax No. (807)467-5539 ATT: HR

NORTHWOOD LODGE (DISTRICT OF KENORA HOME FOR THE AGED)

➤ **Registered Practical Nurses**

➤ **Registered Nurses**

➤ **Part Time Personal Support Workers**

- Applicants must possess a Personal Support Worker Certificate
- Competitive Wages, OMERS Pension Plan and Health Benefits

Apply to: Michelle Spencer, Human Resources Manager, 1220 Valley Drive, Kenora, ON P9N 2W7 / Fax: 807-468-6346 / hr@kenoradistricthomes.ca

COMMUNITY SUPPORT SERVICES

➤ **Community Support Worker**

- Position located in Red Lake
- Casual position with the potential for up to 18 hours per week (Monday through Friday)
- Community Support Service is seeking applicants to provide assistance in the Adult Day program.
- The Adult Day program provides socialization and recreational activities
- You will help support and encourage clients with activities including crafts, bingo and exercise and preparing a light lunch
- Applicants must demonstrate respect, patience and understanding for seniors and be willing to obtain a Criminal Reference Check and Safe Food Handlers Certificate
- Applicants must hold a valid Ontario Driver's License

-Apply with resume and 3 references.

Apply to: Michelle Spencer, Human Resources Manager, 1220 Valley Drive, Kenora, ON p9N 2W7 / Fax: 807-468-6346 / hr@kenoradistricthomes.ca

SUBWAY

- **Sandwich Artist**
 - Full Time and Part Time
- **Supervisor**
 - Full Time
 - Specific Skills: Supervise and co-ordinate activities of staff who prepare and portion food; Prepare and submit reports; Maintain records of stock, repairs, sales and wastage; Establish work schedules; Estimate and order ingredients and supplies; Ensure food service and quality control
 - Additional Skills: Address customers' complaints or concerns; Train staff in job duties, sanitation and safety procedures; Prepare budget and cost estimates; Establish methods to meet work schedules; Supervise Food service counter attendants and food preparers; Food and beverage servers; Work Conditions and Physical Capabilities Fast-paced environment; Ability to Supervise 3-4 people; Personal Suitability: Effective interpersonal skills; Flexibility; Team player; Client focus

Apply to: In person with resume

EAR FALLS

EACOM

- **Production Technician**
- **Buyer- Temporary**
- **Heavy Duty Equipment Mechanic**
- **Automation Technician/Technicien en automatization**
- **Human Resources Business Partner In Training**
- **Industrial Electrician**
- **Woodland Operation Supervisor**

Apply to: <https://www.eacom.ca/en/careers/#id-smart-recruiters>

EAR FALLS HOME HARDWARE

- **Yard Person**
 - Strong back, pays attention to detail, knowledge of construction, forklift training is an asset. Must be over 25 years of age due to insurance and have valid Ontario Driver's License.
 - Preference to work Tuesday – Saturday but can be flexible.

Apply to: Glen at 807-728-3168 or in person at Home Hardware.

WILSONS FINE FOODS

- **Cashier/Stock Person**
 - Full time, Grade 12, and able to lift heavy items

Apply to: In person or Apply on Facebook

LESLIE'S PIZZA KITCHEN

- **Kitchen Help**
 - Evenings and weekends

Apply to: (807) 222-9923

PARAMED HOME HEALTH CARE *Join us in Redefining Care!*

- **Personal/Home Support Worker**

Apply to: Follow link to apply - www.paramed.com

TOWNSHIP OF EAR FALLS

➤ **Custodian – Casual/On Call (Union)**

- Position Summary: The Custodian is responsible for ensuring that municipal buildings are maintained in a clean and sanitary condition. Hours of work are as scheduled until tasks are completed and may include evenings and weekends. A full job description is available upon request.

- Qualifications Required: High School Graduate, Previous custodial experience is desirable, Current First Aid / CPR are desirable, WHMIS certification is desirable, Criminal Reference Check will be required; Rate of Pay: \$17.14 / hour after completion of probation.

- Closing Date for Applications: Resumes / Applications will be reviewed as received at the Municipal Office until the position is filled.

In accordance with the Municipal Freedom of Information and Protection of Privacy Act, the information gathered is collected pursuant to the Municipal Act, 2001, S.O. 2001, c. 25 and will be used for the purpose of job selection.

Employment Equity is a factor in selection. Applicants are encouraged to indicate in their covering letter if they are from any of the following groups: Aboriginal people, visible minorities and persons with a disability. We thank all who apply and advise that only those selected for further consideration will be contacted.

Inquiries should be directed to Jeff Russell, Manager of Public Service & Operations – Phone (807) 727-7136.

Apply to: Applications should be directed to Kimberly Ballance, Clerk Treasurer Administrator, to kballance@ear-falls.com.

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